

MOULTONBOROUGH, NEW HAMPSHIRE
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
Draft
Minutes of August 5th, 2013, Meeting

Members Present: Alan Ballard (ABC); Josh Bartlett; Peter Jensen (Planning Board); Barbara Rando (alt); Jon Tolman (BOS); Bruce Woodruff (Town Planner)

Absent: Richard Brown (Chair); Heidi Davis (Finance Dir.);

Others:

The meeting began at 9:00 AM.

As the committee's secretary, Peter took on the role of temporary chairman due to Richard's absence.

Minutes of the prior meeting (July 31st, 2013) were discussed.

Barbara moved to accept the July 31st, 2013 minutes. Jon seconded and the minutes were approved with Alan, Barbara, Jon and Peter voting to approve the minutes and Josh abstaining from the vote.

The committee conducted a cursory review of scores (referring to them as "ranking") for 2014 and 2015 requests then discussed the Class/Priority codes for 2014 requests (referring to them as "rating"). After collecting the Class/Priority codes the committee discussed those for which there was significant difference between individual member's ratings. Some members changed individual ratings based on the discussions.

For 2014 Requests, the Rankings (within year 2014 only), and Class/Priority codes are:

Project	Cost	Class	2014 Rank
Road Projects	\$ 800,000	2	1
Replace 2007 Crown Victoria K-9 Cruiser w/2014 Ford Police Interceptor Utility	\$ 50,755	2	2
Skid Steer Replacement w/quick attach snow blower, bucket, forks & sweeper	\$ 55,000	2	4
Tele-Arm Bucket Lift	\$ 40,000	3	6
Facilities Energy Upgrades	\$ 60,000	3	7
Facilities Flooring Replacement & Repainting	\$ 25,000	3	8
Rehab Baseball Field at Playground Drive	\$ 45,000	3	9
Feasibility Study for Construction of Bldg. w/gym, program space, offices, storage	\$ 17,500	3	12
550 Style 6 Wheel Dump Truck , w/Plow, Wing and Sander	\$ 95,000	4	3
M'Boro Neck Fire Station Building Roofing Replacement	\$ 35,000	4	5
Retrofit Moultonborough Pathway for Usability	\$ 37,500	4	11
Purchase Parcel at Map 52 Lot 14-970 Whittier Highway	\$245,000	7	10

Barbara agreed to write an initial draft for Section XI of the 2013 CIP report using comments from members. Bruce agreed to draft other sections based on committee work

to date, and Peter agreed to complete needed updates to the Charts showing scenarios for 6-year Capital Expense Possibilities for Appendix I.

The committee decided to meet Wednesday, August 7th at 4 pm to review the drafts.

Alan made a motion to adjourn the meeting. Josh seconded and the motion was unanimously approved. The meeting was adjourned at 10:40 AM.

Respectfully Submitted,

Peter Jensen,
Capital Improvements Program Committee

The following is included for informational purposes only and may change:

Our upcoming meeting schedule is:

- August 8th - Meeting to review committee's draft report
- Thursday, August 22nd, 2013, 7:00 PM in Town Hall – public hearing 1,
- Tuesday, August 27th, 2013, 9:00 AM in Town Hall – public hearing 2.